



Procedure for All Admissions to Rathgar National School

How do I apply to the school?

- All admissions are now handled through the school website. Please consult the Admissions section of our website. This section contains comprehensive information including:
 - Admissions Policy
 - Annual Admissions Notice
 - Admissions Procedure
 - Application Form
- The school will have a set period each year (as specified in the Admissions Notice when posted) in which it will be accepting applications for the upcoming September. All applicant students for Junior Infants must be 4 years old by 1st June in the year of admission.
- Prior to the admissions date, you are asked to download and print the application form. You are then asked to complete the form, submitting it in hard copy with all the relevant supporting documentation.
- Please note only fully completed hard copy application forms with the correct supporting documentation will be accepted, and only during the dates specified in the Admissions Notice.
- Please post to **Rathgar National School, Rathgar Avenue, Dublin 6, D06 DK35.**
- You will be notified of your application status in the timeframe outlined in the Annual Admissions Notice.
- Please note we recommend that only copies of all important supporting documents are included, as no documents will be returned.
- The closing date will be strictly adhered to. Late applications may be accepted, decided upon, and considered in accordance with the school's Admissions Policy. Late applicants will be notified of the decision in respect of their application no later than 3 weeks after the date on which the school received the application. Applicant students will be offered a place if a place is available. In the event that there is no place available, the name of the applicant student will be added to the waiting list in accordance with Section 12 of the Admissions Policy.
- Please note that Rathgar National School no longer accepts Intention to Enrol forms. All Intention to Enrol forms received prior to 26th February 2021 will remain on the system and will be contacted in year of entry via email in due course.
- For admission queries for classes other than Junior Infants, please contact the school directly at rathgarns@rathgarns.ie
- Finally, please read and familiarise yourself with all of the documentation listed above thoroughly prior to completing and submitting your application form.